

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING  
Minutes (approved 7/11/17)

Library  
R.J. Grey Junior High School

June 22, 2017  
6:30 p.m. Executive Session  
7:00 p.m. (approximate) Open Business Meeting

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*Members Present:* Diane Baum, Brigid Bieber, Mary Brolin, Amy Krishnamurthy, Tessa McKinley, Maya Minkin, Paul Murphy (6:45 p.m.), Kathleen Neville, Kristina Rychlik, Eileen Zhang (7:00 p.m. )  
*Members Absent:* Deanne O'Sullivan  
*Others:* Marie Altieri (7:00 p.m.), Dawn Bentley (7:00 p.m.), Deborah Bookis (7:00 p.m.), Glenn Brand (7:00 p.m.), Clare Jeannotte (7:00 p.m.), Beth Petr

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1. The ABRSC was called to order at 6:39 p.m. by Chairperson Amy Krishnamurthy.

2. **EXECUTIVE SESSION**

At 6:39 p.m., it was moved by Amy Krishnamurthy, seconded by Brigid Bieber and unanimously, **VOTED** by roll call: that the **Acton-Boxborough Regional School Committee** go into Executive Session convened under M.G.L. Chapter 30A, §21(a)(1) to discuss complaints or charges brought against a public officer, employee, staff member or individual. (YES – Baum, Bieber, Brolin, Krishnamurthy, McKinley, Minkin, Neville, Rychlik)

The Chair stated that the Committee would return to open session at approximately 7:00 p.m.

3. **RETURN TO OPEN MEETING** (7:00 p.m.)

4. **Chairman's Introduction** – Amy Krishnamurthy

Ms. Krishnamurthy thanked the many members of the public for attending, and stated that the meeting was being taped.

5. **Statement of Warrant and Approval of Open Meeting Minutes**

5.1. Ms. Krishnamurthy read the warrants and the Committee reviewed and signed them. (see list)

5.2. ABRSC Meetings 6/13/17, 6/8/17, 5/18/17

Katie Neville moved, Diane Baum seconded and the minutes of 6/13/17, 6/8/17 and 5/18/17 were unanimously approved as amended.

6. **Public Participation**

Ms. Krishnamurthy stated that she would not be allowing comments about the recent basketball coach hiring process. The Committee had received emails from the public on the subject and the hiring of personnel is not something that the School Committee is involved in. Concerns should be addressed to the Superintendent and Deputy Superintendent. A member of the public stated that he had emailed them and received no response. Brigid Bieber offered to follow up with the gentleman after the meeting.

7. **Presentation: Special Education Parent Advisory Council Report**

Special Education Parent Advisory Council Co-Chairs Amanda Bailey and Bill Guthlein presented the biannual report. The Executive Board is staying the same next year. Amanda recognized former Chair Nancy Sherburne for her many years of dedication to the Council and she was given a round of applause. The PAC continues to meet with Dawn Bentley and Pam Smith every month and that is very beneficial.

There was a question about slide 9 regarding Extended School Year (ESY) programming. 2017 survey results indicate overall satisfaction with the exception of ESY summer program which has been cut as follows:

- Preschool ESY reduced by 1 hour per week
- Middle and HS ESY reduced from 4 to 3 days (including ODP)
- Staffing changes (especially at the HS Bridges Program) due to new practice of posting all ESY positions. In the past only vacant positions were posted.

8. **Presentation: Governmental Accounting Standards Board (GASB) 45 Results/OPEB Report – Parker Elmore** – *This item was presented later in the meeting.*

8.1. Executive Summary and Report

8.2. Presentation Slides

Odyssey Advisors has replaced The Segal Group for the District's OPEB services. Clare Jeannotte introduced President Parker Elmore who summarized the actuarial valuation of the District's OPEB Plan for the fiscal year ending 6/30/17. He stated that the District has made some good financial decisions and that has resulted in a better than expected end result. AB is funding far more than most districts and that is helping us. Mr. Elmore noted that the interest rate of 5.5% is a critical decision made by the district. He stated that bond raters will look favorably on AB because we have a plan and have been funding it for a number of years now.

Mary Brolin said that while we have an approach, we do not have a policy for funding our OPEB account. Mr. Elmore replied that ideally rating agencies like seeing a policy, but in the absence of one, they are supposed to look at the past 5 years activity and because we have funded for 5 years, AB should be fine. He did note that it is an actionable plan if you have a policy.

9. **Presentation: Elementary School Funding – Glenn Brand**

**Recommendation I: Assistants**

**Recommendation II: Restructure Community Education**

This was one of Dr. Brand's 2016-2017 goals for the year. He stressed that the conversation about PTO funding and the schools' philosophies needs to continue. A position statement was agreed upon that says the current funding model represents a structural issue that the district needs to remedy.

Two recommendations for the 2018-2019 school year were: 1. Standardize the assignment of regular education classroom assistants 2. Restructure the Community Education Program. Additional recommendations were also offered. Dr. Brand stated that elementary principals believe that classroom assistants are important to support teaching and learning in the schools, but the district can get to a better point of equity. Noting the large amount of information in the presentation, Amy Krishnamurthy said that this discussion will be continued into the fall.

It was confirmed that slide 9 "School Based Funding for Personnel", contained only numbers for the Acton Public Schools prior to 2015 (before K-12 regionalization). The committee had a preliminary discussion of the numbers presented. Marie Altieri explained the advantages of moving the Before and After School Programs funding to Community Ed. It could provide consistency in programming, fees and salaries. Surplus funds could possibly be reinvested in the district. Funds currently used for assistants could be redirected to utilities/custodial expenses, reducing the per school operating budget. At the current funding level, each school could fund one 12-hour assistant in every classroom (Grades 1-6) plus one 19-hour math assistant per school.

Brigid Bieber felt strongly that when assistants are in the classroom, the district should pay for it. Blanchard prohibited outside sources for paying for assistants. Blanchard's extended day program supported budget items which directly related to extended day expenses. This freed up other money in the operating budget which could then be used to support staff when necessary. This is very different from funds from the PTF or extended day directly paying for classroom assistants.

Diane Baum asked who would be in charge of running all of the programs if they all go to Community Ed. She wants to be sure that the differences between the different schools are recognized and different programs are allowed to be developed for the schools and their families. She also noted the importance of defining the role of the classroom assistant, per the MTSS report at the May 18<sup>th</sup> School Committee meeting. Dr. Batsch noted that AB has a high number of assistants in general and when students need additional support, the assistant often provides it, rather than imbedded instruction. Diane hopes that would be taken into account.

Kristina was concerned as the community talks through the building project, because there is a chance to discuss a new educational philosophy. What is part of that philosophy must be carefully considered because funding practices that have existed long term in our schools were established when those schools' educational philosophies were developed and approved. We must be careful about what we commit to support going forward. Paul liked the new ideas and asked if new policy would be established. Dr. Brand said it would begin with the policy and budget subcommittees' review.

Regarding slide 13, the agreement would be that every school will fund the 2 assistants with that money as planned. PTO funds could be added to this to increase the number of hours. Tessa McKinley doesn't always feel an assistant is the most important thing. She is concerned if schools are told they have to use this money only for assistants. Maya Minkin likes that people that know the children will be monitoring the kids at lunch and recess. Eileen Zhang asked if the District could provide transportation for students who participate in the Before/After School Programs if this change is made. Amy Krishnamurthy said all of these questions will be discussed at future School Committee meetings in the fall.

**10. Presentation: Superintendent's Safety and Security Task Force Report – Glenn Brand**

Dr. Brand described the implementation of the ALICE program, the requirement of locking exterior doors of the school buildings and visitor management were important achievements in FY17. Crisis Teams, Safety Committees and Behavioral Intervention Teams were in place in all schools. A Safety & Emergency Preparation and Response Manual was created and a School Safety Audit was done. When Dr. Brand was asked what the next steps for this effort would be, he recommended that the task force continue next year and build on the recommendations with JD Head and Paul Lesage involved.

The building safety committees that exist in each school performed the audits and results were brought back to the district task force. It is not expected to be done annually although the task force could consider it. Overlaps with the Capital Plans were noted, including environmental issues and signage issues. Signage is now a safety issue that the district needs to work on. Awareness of student pedestrians is an issue that needs attention. Dr. Brand said that the police are committed to it, including crosswalk safety. There is a desire for a safety campaign and to raise awareness.

**11. Presentation Follow Up: School Start Time Committee Report – Glenn Brand, Marie Altieri**

11.1. Next Steps Memo (see materials posted for meeting on 6/8/17)

Kristina Rychlik said that this is great work and the Committee has been talking about this issue for at least 3 years. The recommendation is for a start at 8:00 a.m., but the AMA recommends starting no earlier than 8:30 a.m. Kristina asked if the committee could get advice on how meaningful that 30 minute difference is. Is it a worthwhile tradeoff? This would help make the School Committee more comfortable at the next discussion. Maya Minkin agreed that to go through all the changes and then not do what is recommended, does not seem right. She advocated for being progressive and do it as recommended. Diane Baum agreed. There was an appetite to move toward single tier busing. She asked if the District could build in an option without incurring the additional cost to the budget.

Amy Krishnamurthy emphasized how important the timing of the decision-making about single tier bussing is, and that it should be decided before the Committee starts next year's budget discussions. Eileen Zhang agreed with Maya and Kristina that more research is needed. However, for her, 7:50 a.m. or 8:00 a.m. without a budget expense is much better than 7:23 a.m. like it is now. Not every student will have after school clubs,

and activities but there are many that do sports or clubs and they need to coordinate with the other schools time wise. That needs to be considered. If there is really a budget problem, Eileen asked if it could be done in two steps. The High School could change right away and then plan the budget to have the \$750,000 ready in two years to complete the change. Eileen thought parents would really like option 4 to have the two tier bus system, compared to 3 tier. Parents love the elementary schools on a one tier system but they don't want their property tax rate to go up. They want the school to fund it so that seems like a block to Eileen.

Amy felt very strongly that the Committee needs to decide next year so the following year it can be implemented. She feels that that is what's best for the kids. Tessa McKinley served on the Start Time Committee, and the reason for moving to the single tier was based on the survey results. It was totally split between the other choices, so many of Eileen's questions were discussed by the Start Time Committee extensively. Tessa advocated for thinking about what the community considers most important. Mary Brolin noted that there are different times in the options, so they might be able to be tweaked.

A member of the public asked if people were informed about the 8:30 a.m. recommendation when the survey went out and they choose start times for adolescents. This would have been important. Given recent events in our district, she suggested that the community would come together to support 2 tier busing and pay the extra taxes. There is concern about what would be cut in the budget to pay for this and that needs to be known to make good decisions. She hopes these points are publicized and would like updated information from the community.

Another member of the community said that coaches may try to sneak in practices before school if it starts at 8:30 a.m.

## 12. **Presentation: Dore & Whittier short/medium term capital report – JD Head**

### 12.1. Memo and Slides

JD Head shared Dore & Whittier's Capital Improvement Plan – Implementation presentation that was previously shared with the Budget Subcommittee on 4/4/17. He explained how the \$120 million list has been reviewed and reduced to \$14 million. It is up to the community to decide what the financial threshold is. Asking the towns for short and medium term capital funds, when they are also being asked to fund a large Building Project starting in December, requires thoughtful timing. Kristina said that this plan is better, but over 18 years there will be more critical projects so the District should try to do the project design that is coming up and while that is being done, they can figure out how to time it with the towns, and other projects. JD stated that they are kicking off the feasibility study of the maintenance shed now.

## 13. **ABRSD Master Plan / School Building Project Update**

### 13.1. District Master Plan Review Committee (DMPRC) (see materials posted for meeting on 6/8/17)

#### 13.1.1. Recommendation to Accept DMPRC Report – **VOTE** – Amy Krishnamurthy

Kristina Rychlik moved, Paul Murphy seconded and it was unanimously,

**VOTED:** to approve the recommendation of the DMPRC report.

#### 13.1.2. Recommendation to Dissolve the DMPRC – **VOTE** – Amy Krishnamurthy

Mary Brolin moved, Brigid Bieber seconded and it was unanimously,

**VOTED:** to dissolve the DMPRC.

### 13.2. Massachusetts School Business Authority (MSBA) Update on Deadlines – Glenn Brand

#### 13.2.1. Educational Profile Questionnaire is due July 3, 2017

#### 13.2.2. Online Enrollment Projection is due July 3, 2017

### 13.3. ABRSD School Building Committee – Kristina Rychlik

#### 13.3.1. Kick-off Meeting on 6/14/17, Members List

Kristina reported on the first meeting. They established the Building Committee Working Group and that agenda was posted. Next Building Committee meeting is July 12 and next Working Group meeting is July 6. Special thanks to Anna Rychlik who designed the subcommittee's logo.

#### 13.3.2. Recommendation to Appoint Steve Mielke to the School Building Committee as a voting member – **VOTE**

Brigid Bieber moved, Paul Murphy seconded and it was unanimously,  
**VOTED:** to appoint Steve Mielke as a voting member of the School Building Committee.

14. **ABRSD Revised Homework Policy – Second Read – VOTE at July meeting - Deborah Bookis**

- 14.1. Proposed Policy, File: IKB
- 14.2. Current Policy being replaced
- 14.3. Policy Subcommittee Report, including summary of public input – *Brigid Bieber*
- 14.4. Challenge Success Newsletter with Homework article

Brigid Bieber reviewed the policy subcommittee’s work since the proposed policy was discussed at the last School Committee meeting. The Committee plans to vote it at their meeting in July to give the public more time for considering the proposal. It would be beneficial to have the policy in place before school starts. Some very thoughtful comments were received by the public. The implementation of the policy would be at the district level. There will be a public forum in the fall to share the new homework policy with parents/guardians with lots of time for questions.

Brigid explained that because homework was also a goal in the Long Range Strategic Plan, it has been something the district has been looking at for a long time. In developing this policy revision, and any that the School Committee establishes, the educators and administrators are involved because they are the experts.

Some comments were received about the references to reading in the policy. Deborah Bookis talked about the distinction between academic reading and independent choice/pleasure reading. There is a lot of research out there. It has to be a partnership with families to create the desire and motivation to read. If teachers make pleasure reading a requirement, it sends a message that pleasure reading is something that is assigned.

Brigid shared comments about concerns of not having enough homework and that it could cause student learning and competency to fall. She stressed that there will still be homework, but it will emphasize quality over quantity, more meaningful and less busy work. Hopefully some of the schedule changes being made at the High School will help with student stress around this.

The policy subcommittee will meet next Thursday afternoon and make some revisions based on the input that was received. The School Committee can then discuss where it is at that point and decide if they are ready to vote at their meeting in July. Paul Murphy mentioned that sometimes students on Individual Education Plans (IEPs) need to have some kind of accommodation for homework that might be different than what the proposed policy says. Dawn Bentley replied that the policy clearly states that it takes into account individual needs so she felt that issue was covered

Eileen suggested that because many people are on vacation and there will be a forum in the fall, finalizing the policy should wait to listen to the students in the fall. She advocated for student input. Mary said that there is Challenge Success survey data from the students. Deborah explained that the forum would be for parents so they could hear from the Administrators and the School Committee about it. Many questions were individually school based so the forum could address this. The policy needs enough flexibility to be able to cover all of the schools. If the Committee doesn’t feel ready to vote the policy, they don’t have to yet. The procedures would be helpful for the public to see, and the forum could cover them as well. Diane liked 3 quotes that Brigid shared and asked that these great core value statements be embedded in the policy.

15. **Finance Director Transition – Glenn Brand**

- 15.1. Memo

Dr. Brand thanked Clare for her efforts and leadership over the past 3 years. Her relentless effort to do the right thing, emphasis on increased financial transparency in terms of financial trust, and dedication to building and supporting the finance department, are deeply appreciated. Clare will be working part time over the summer to facilitate the transition before she retires.

- 15.2. Recommendation to Appoint Dave Verdolino as Chief Procurement Officer for the ABRSD per Chapter 30B, Section 2 effective 7/1/17 – **VOTE** – *Glenn Brand*  
Brigid Bieber moved, Paul Murphy seconded and it was unanimously,  
**VOTED:** to appoint Dave Verdolino as Chief Procurement Officer for the ABRSD per Chapter 30B, Section 2 effective 7/1/17.

16. **ABRSD Budget Update** – *Clare Jeannotte*

- 16.1. FY17 Year End Financial Status Update  
16.2. Monthly Financial Reports as of May 31, 2017  
16.2.1. Revenue vs Budget  
16.2.2. Expenses vs Budget  
16.2.3. Special Revenue  
16.2.4. Grants

Clare Jeannotte reported that the objective is to provide capacity in next year's budget to address other capital and operating needs not included in the FY18 budget. \$298K of FY18 budgetary relief is anticipated. Current revenue outlook suggests the general fund revenues will be \$777K in favor. Brigid thanked Clare for all of her hard work and dedication. Clare said that it has been a pleasure to serve the District.

17. **Kindergarten Update** – *Marie Altieri*

Marie reported that the district is 45 students over projection for September. We have added the Kindergarten class previously discussed and have added ½ day Kindergarten to McCarthy-Towne. A space adjustment is being done to create the classroom. The numbers look good now. The District has accommodated almost all of our All Day Kindergarten requests. Rapid turnover of real estate seems to be the cause of the increases over projection.

18. **Recommendation to Approve the Health Insurance Working Group Memo of Agreement** – **VOTE** - *Marie Altieri*

Six of the 8 unions have ratified this agreement. The changes would go into effect July 1, 2018.

Paul Murphy moved, Mary Brolin seconded and it was unanimously,

**VOTED:** to approve the contractual changes outlined in the Health Insurance Working Group Tentative Agreement from April 2017 for the Acton-Boxborough Education Association, the Acton-Boxborough Office Support Association and AFSCME Massachusetts State Council 93 Local #1703

19. **Subcommittee Reports**

- 19.1. Interim Superintendent Search Subcommittee (ISSS) Update  
(*Marie Altieri left the room for this discussion.*)

19.1.1. **VOTE** to add members: David Krane, Dawn Bentley and a member from ABEA  
At the School Committee meeting on 6/13/17, five School Committee members were voted as members of the Interim Superintendent Search Subcommittee. David Krane and Dawn Bentley volunteered after that meeting to join the subcommittee. On 6/22/17, it was learned that the Acton Boxborough Education Association contract requires a representative on a Superintendent Search Committee. The contract is silent about whether the member has voting rights or not. The Committee discussed whether the 3 members should be voting members or not. The Subcommittee, which is comprised of members new to the search process, discussed and agreed during its first public meeting that Dawn Bentley and David Crane would play an advisory role only, and both Dawn and David, who were both present at that meeting, agreed that this was fine with them.

The Committee discussed how many finalists should be brought to the School Committee by the search subcommittee. Brigid Bieber, who chaired the 2013-2014 search committee, said as a screening committee, the subcommittee should bring 3 potential candidates to the School Committee to decide. Paul Murphy, current chair of the search subcommittee, asked if the Committee would give the subcommittee the authority to bring 1 candidate or 3 candidates because the selection process has an urgency to it. Eileen Zhang thought as a screening subcommittee, they

should make the decision and only bring one candidate forward. Mary Brolin explained that 3 candidates should be brought forward because subcommittees do not make decisions for the whole school committee. Diane Baum stated that the subcommittee discussed that the timing is so tight to get someone in place by the first day that the staff returns, that the subcommittee should do the vetting and bring just one candidate to the School Committee.

Mary and Brigid disagreed and explained the typical process including that the School Committee would hold open meeting interviews of the 3 finalists.

Diane referred to the letter from community member Mac Reid that was forward to the Committee that day. The letter recommended that the Committee appoint Marie Altieri as Interim Superintendent. Diane asked for a sense of the committee, asking if the School Committee has settled on a candidate already and if so, why would money be spent on a full search? Paul said he had not read the letter yet and he feels obliged to go through the process.

Amy Krishnamurthy asked for committee members' thoughts. It was the sense of the committee that the process needed to unfold and be robust given the circumstances. Diane emphasized that in the spirit of true transparency, the committee owes it to the community not to spend the time and money if the school committee knows what they want to do. Kristina appreciated Diane bringing that up. The stability part of the letter spoke to Kristina and she urged the interim search subcommittee to think about easing the transition for the community.

The Committee turned back to the question of who would vote. Kristina stated that on the last search committee, everyone was a voting member.

Katie Neville moved, and Mary Brolin seconded,

**MOTION:** to add David Krane, Dawn Bentley and a to-be-determined member of the ABEA to the interim search subcommittee as voting members.

The Committee continued discussing the motion. Eileen felt they had an efficient team without adding any others. Amy thought it was important that the ABEA be a voting member. The contract does not specify if they have the right to vote or not. Tessa feels the teachers' voices need to be heard and they should vote. Diane said it was based on precedence.

Brigid Bieber offered a friendly amendment that Dawn Bentley and David Krane would be non voting members and the ABEA member would be a voting member. Katie Neville accepted the friendly amendment.

The Committee

**VOTED:** to approve the amended motion: that David Krane and Dawn Bentley be added to the Interim Superintendent Search Subcommittee as non voting members and a to-be-determined member of the ABEA would be added as a voting member.

(YES: Minkin, Murphy, Baum, Zhang, Neville = 4 Acton x 2.5 is 10 plus 1 Boxborough = 11  
NO: : Rychlik, Krishnamurthy, Bieber, Brolin, McKinley = 2 Acton x 2.5 is 5 plus 3  
Boxborough = 8)

#### 19.1.2. Draft Posting Language and Timetable

The Committee discussed the proposed job posting language and it was the sense of the Committee that it was acceptable. Eileen did a salary comparison and Paul offered it for future use.

The Committee discussed whether they wanted to limit the interim superintendent from applying for the permanent position. Paul only wants to bring the best candidate to the district. Amy asked if there were any members who thought the restriction should be applied. Diane said she was

concerned about this but she has not decided either way. Mary does not want to limit it. Amy confirmed that the Committee would not limit the interim from applying for the permanent position. Diane Baum wanted to impress on the committee again that this will be a long and expensive process and if members know who they want now they should speak up. Amy emphasized that “we do not know who we want”.

Steve Ballard spoke from the audience stating that he was surprised to see there is an issue of trust and he urged the Committee to listen to the community. He said at the recent subcommittee meeting, members of the public who attended felt good because the 5 search committee members were very open to hearing what they had to say. Steve asserted that now by wanting to make David Krane and Dawn Bentley voting members (but did not) as well as the ABEA member, he felt that that was not transparent. Steve stated that the discussion that just took place goes against everything that Allen Nitschelm said at the last meeting in his email from the community. Amy responded that the School Committee does not have to follow all of the recommendations from the community. Steve noted that everyone from the public had left because it was so late (almost 11:00 p.m.) and now this important item was being discussed. Amy explained that it was just how the agenda turned out given the many items that needed to be addressed at the last meeting of the school year.

#### 19.1.3. Letters from the Community: Ashton, Reid

#### 19.2. Policy

19.2.1. Homework Policy, File: IKB – Second Read – **VOTE in July** - *Brigid Bieber (see agenda item earlier in meeting)*

19.2.2. Website Accessibility, File: NEW - Second Read – **VOTE** - *Dawn Bentley*

Mary Brolin moved, Diane Baum seconded and it was unanimously, **VOTED**: to approve the Website Accessibility policy as proposed.

#### 19.3. Outreach (including PTO Co-chairs)

Kristina said that is subcommittee is probably not needed next year or maybe just a coordinator. Eileen thanked Kristina for her work on this.

### 20. School Committee Member Reports

20.1. Acton Leadership Group (ALG) – *Amy Krishnamurthy, Paul Murphy on 6/29/17*

20.2. Boxborough Leadership Forum (BLF) – *Mary Brolin*

20.3. Health Insurance Trust (HIT) – *Mary Brolin met this morning.*

20.4. Acton Finance Committee – *Amy Krishnamurthy, Deanne O’Sullivan*

20.5. Acton Board of Selectmen – *Eileen Zhang*

20.6. Boxborough Finance Committee- *Mary Brolin*

20.7. Boxborough Board of Selectmen – *Brigid Bieber*

20.8. Minuteman Technical High School (MMT) Update – *Diane Baum*

20.9. Acton Capital Improvement Planning (CIP) Update – *Kristina Rychlik*

### 21. Recommendation to Accept \$50,000 Donation from AB Youth Soccer for Leary Field – **VOTE**

Paul Murphy moved, Mary Brolin seconded and it was unanimously,

**VOTED**: to Accept the \$50,000 Donation from AB Youth Soccer for Leary Field

### 22. Recommendation to Accept \$15,000 Donation from AB Youth Football for Leary Field – **VOTE**

Paul Murphy moved, Katie Neville seconded and it was unanimously,

**VOTED**: to Accept the \$15,000 Donation from AB Youth Football for Leary Field with gratitude.

### 23. Recommendation to Accept Gift of Back Boards from AB Travel Basketball to ABRSD – **VOTE**

Paul Murphy moved, Mary Brolin seconded and it was unanimously,

**VOTED**: to Accept the Gift of Back Boards from AB Travel Basketball to ABRSD



24. **Recommendation to Accept Gifts/Donations to the ABR High School – VOTE – Glenn Brand**  
Paul Murphy moved, Mary Brolin seconded and it was unanimously,  
**VOTED:** to Accept the Gifts/Donations to the ABR High School
25. **Recommendation to Approve High School Ski Field Trip to Canada – VOTE – Glenn Brand**  
Paul Murphy moved, Katie Neville seconded and it was unanimously,  
**VOTED:** to Approve High School Ski Field Trip to Canada
26. **FY18 ABRSC Summer Workshop and August Business Meeting– Amy Krishnamurthy**  
26.1. FY18 ABRSC Meetings with proposed dates added – Second Read – **VOTE**  
26.1.1. Planning the Annual School Committee Summer Workshop  
Eileen suggested that the last June meeting be skipped because it is the end of the school year. Amy advocated for keeping it and cancelling it if not needed.  
Brigid Bieber moved, Katie Neville seconded and it was unanimously,  
**VOTED:** to accept the FY18 ABRSC Meetings with proposed dates added.
27. **Superintendent’s Report/Updates – Glenn Brand**  
Dr. Brand reported that 18 school district individuals retired this month and he read their names.  
Dr. Brand read the statement that he sent to staff today.
28. **Recommendation to Accept \$245,497 MA Dept of Energy Resources (DOER) 2017 Competitive Grant to Fund Energy Conservation Efforts (LED interior lighting upgrades) – VOTE – Glenn Brand**  
Paul Murphy moved, Mary Brolin seconded and it was unanimously,  
**VOTED:** to Accept the \$245,497 MA Dept of Energy Resources (DOER) 2017 Competitive Grant to Fund Energy Conservation Efforts with thanks to JD Head and Kate Crosby.
29. **Open Meeting Law Complaint**  
29.1. G. Kremer – minutes and documents, including executive sessions on 4/26/17 and 5/2/17 and plans for appointing interim and successor superintendents  
29.1.1. Complaint Received on 6/16/17 and with 14 business days to respond, deadline is July 7
30. **FOR YOUR INFORMATION**  
30.1. Gifts and Donations to the ABR High School FY17 (\$500 or less)  
30.2. Acton Boxborough Student Activities Fund (ABSASF) Memo  
30.3. ACCESS Results and Kindergarten/EL Screening Memos (*next meeting*)  
30.4. DESE Report on Review of Fiscal Procedures and Compliance Regarding Grants  
30.5. FY18 ABRSC Members and Officers  
30.6. Monthly Enrollment, June 1, 2017  
30.7. Monthly Emergent Bilingual Student Population by School, June 1, 2017  
30.8. Congratulations to our ABRSD Retirees  
30.9. Artists Recognition  
30.10. Schedule for Last Day of School, Thursday, June 22, 2017  
30.11. Schools Open Flyer and Fall 2017 Back to School Nights  
30.12. Acton Boxborough Student Activities Fund (ABSASF) Memo (addendum)

Brigid Bieber concluded the meeting by thanking Dr. Brand for all of his contributions to the District over the past three years and wished him all the best.

The ABRSC adjourned at 11:23 p.m.

Respectfully submitted,  
Beth Petr

List of Documents Used: agenda, list of warrants

**NEXT MEETINGS:**

- July 11 – Annual ABRSC Workshop Meeting
- August 1 and 24 – ABRSC Meetings at 7:00 p.m. in the Jr High Library (material posted Aug XX)